

Staff: \_\_\_\_\_ Project Update Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Name of Head of Household: \_\_\_\_\_

Project Name (Enter Data As): \_\_\_\_\_

**Client Record**

Unless specifically required by a funder, clients may use a preferred name (rather than legal name) for HMIS purposes.

**Client**

Name \_\_\_\_\_

Client ID \_\_\_\_\_

**Client location as of assessment/review date**

Select the county in which the client is residing (or sleeping at night if unhoused). This field does not need to match the CoC Code above.

**Client Location (County)** \_\_\_\_\_**Housing Move-In Date**

Record the date of the first night the head of household spent living in the unit for permanent housing projects (incl. PSH, RRH, and OPH). This must be on or after the project start date. Leave blank if the client is not yet housed.

Housing Move-In Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Health Insurance****Covered by Health Insurance** ☐ No ☐ Yes ☐ Client doesn't know ☐ Client prefers not to answer

Medicaid (MO HealthNet)

☐ No ☐ Yes

Medicare

☐ No ☐ Yes

State Children's Health Insurance Program

☐ No ☐ Yes

Veteran's Health Administration

☐ No ☐ Yes

Employer-Provided Health Insurance

☐ No ☐ Yes

Health Insurance obtained through COBRA

☐ No ☐ Yes

Private Pay Health Insurance

☐ No ☐ Yes

State Health Insurance for Adults

☐ No ☐ Yes

Indian Health Services Program

☐ No ☐ Yes

Other (specify): \_\_\_\_\_

☐ No ☐ Yes

HUD requires that the client be asked about each individual source of health insurance and requires an answer be recorded for each.

**Data Entry Tip:**  
Remember to end date old records and create new records each time a source of health insurance changes.**Monthly Income****Income from Any Source** ☐ No ☐ Yes ☐ Client doesn't know ☐ Client prefers not to answer

Alimony and other spousal support

☐ No ☐ Yes: \$ \_\_\_\_\_

Child support

☐ No ☐ Yes: \$ \_\_\_\_\_

Earned income (i.e., employment income)

☐ No ☐ Yes: \$ \_\_\_\_\_

General Assistance (GA)

☐ No ☐ Yes: \$ \_\_\_\_\_

Other (specify): \_\_\_\_\_

☐ No ☐ Yes: \$ \_\_\_\_\_

Pension or retirement income from a former job

☐ No ☐ Yes: \$ \_\_\_\_\_

Private disability insurance

☐ No ☐ Yes: \$ \_\_\_\_\_

Retirement Income from Social Security

☐ No ☐ Yes: \$ \_\_\_\_\_

Social Security Disability Insurance (SSDI)

☐ No ☐ Yes: \$ \_\_\_\_\_

Supplemental Security Income (SSI)

☐ No ☐ Yes: \$ \_\_\_\_\_

Temporary Assistance for Needy Families (TANF)

☐ No ☐ Yes: \$ \_\_\_\_\_

Unemployment Insurance

☐ No ☐ Yes: \$ \_\_\_\_\_

VA Non-Service-Connected Disability Pension

☐ No ☐ Yes: \$ \_\_\_\_\_

VA Service-Connected Disability Compensation

☐ No ☐ Yes: \$ \_\_\_\_\_

Worker's Compensation

☐ No ☐ Yes: \$ \_\_\_\_\_HUD requires that the client be asked about each individual source of income and requires an answer be recorded for each.  
For any income sources where income is received, the monthly amount must also be recorded.**Data Entry Tip:**  
Remember to end date old records and create new records each time a source of income changes.**Total Monthly Income** \$ \_\_\_\_\_

## Non-Cash Benefits

**Non-Cash Benefits from Any Source**    ☐ No    ☐ Yes    ☐ Client doesn't know    ☐ Client prefers not to answer

Supplemental Nutrition Assistance Program (SNAP)  
(Previously known as Food Stamps)    ☐ No    ☐ Yes

Special Supplemental Nutrition Program for  
Women, Infants and Children (WIC)    ☐ No    ☐ Yes

TANF Child Care services    ☐ No    ☐ Yes

TANF transportation services    ☐ No    ☐ Yes

Other TANF-funded services    ☐ No    ☐ Yes

Other (specify): \_\_\_\_\_    ☐ No    ☐ Yes



HUD requires that the client be asked about each individual source of non-cash benefits and requires an answer be recorded for each.



**Data Entry Tip:**

Remember to end date old records and create new records each time a source of non-cash benefit changes.